



***ROANOKE CITY COUNCIL  
REGULAR SESSION***

***JANUARY 6, 2003  
9:00 A.M.***

***CITY COUNCIL CHAMBER***

***AGENDA***

**1. Call to Order--Roll Call.**

A communication from Vice-Mayor C. Nelson Harris, Chair, City Council Personnel Committee, requesting a Closed Meeting to discuss the performance of four Council-Appointed Officers, pursuant to Section 2.2-3711 (A)(1), Code of Virginia (1950), as amended.

**THE COUNCIL MEETING WILL BE DECLARED IN RECESS TO BE IMMEDIATELY RECONVENED IN THE EMERGENCY OPERATIONS CENTER CONFERENCE ROOM, ROOM 159, FOR A COUNCIL/STAFF WORK SESSION.**



## ***COUNCIL WORK SESSION***

***JANUARY 6, 2003  
9:00 A.M.***

***ROOM 159***

### ***AGENDA***

1. Proposed structure for future Council work sessions.
2. Committee liaison reports by Council Members:

Mayor Smith:

The Mayor serves as ex-officio to all City committees.

- Hotel Roanoke Conference Center Commission

Vice-Mayor Harris:

- Roanoke Redevelopment and Housing Authority

Council Member Bestpitch:

- City of Roanoke Transportation Safety Commission
- Roanoke Neighborhood Partnership Steering Committee/Ad Hoc Study Committee
- Roanoke Valley-Alleghany Regional Commission

- Virginia's First Regional Industrial Facility Authority
- Finance Best Practices Task Force
- War Memorial Committee
- Total Action Against Poverty, Board of Directors

Council Member Carder:

- Special Events Committee
- Virginia's First Coalition of Cities
- War Memorial Committee
- Roanoke Valley-Alleghany Regional Commission
- Roanoke Neighborhood Partnership Steering Committee Ad Hoc Study Committee
- Roanoke Valley Convention and Visitors Bureau, Board of Directors

Council Member Cutler:

- Mill Mountain Advisory Committee
- Mill Mountain Zoo, Inc.
- Roanoke Arts Commission
- Roanoke Valley-Alleghany Regional Commission
- Roanoke Valley Long Range Water Supply Study Committee

Council Member Dowe:

- Roanoke Valley Regional Cable Television Committee

Council Member Wyatt:

- Mayor's Committee for People with Disabilities
- Roanoke Civic Center Commission
- Virginia CARES, Board of Directors
- Virginia Museum of Transportation, Board of Directors

3. Items for discussion at the February 4, 2003 Council/School Board Retreat.
4. Discussion with regard to scheduling of joint meetings of Council and certain Council-Appointed authorities, boards, commissions and committees (5:00 p.m. dinner meeting).

5. Discussion with regard to quarterly meetings of Council and the Roanoke County Board of Supervisors.
6. Other discussion items.



***ROANOKE CITY COUNCIL  
REGULAR SESSION***

***JANUARY 6, 2003  
2:00 P.M.***

***CITY COUNCIL CHAMBER***

***AGENDA***

**1. Call to Order--Roll Call.**

The Invocation will be delivered by The Reverend Floyd W. Davis, Pastor, High Street Baptist Church.

The Pledge of Allegiance to the Flag of the United States of America will be led by Mayor Ralph K. Smith.

Welcome. Mayor Smith.

**NOTICE:**

Meetings of Roanoke City Council are televised live on RVTv Channel 3. Today's meeting will be replayed on Channel 3 on Thursday, January 9, 2003, at 7:00 p.m., and Saturday, January 11, 2003, at 4:00 p.m. Council meetings are now being offered with closed captioning for the hearing impaired.

## **ANNOUNCEMENTS:**

**THE PUBLIC IS ADVISED THAT MEMBERS OF COUNCIL RECEIVE THE CITY COUNCIL AGENDA AND RELATED COMMUNICATIONS, REPORTS, ORDINANCES AND RESOLUTIONS, ETC., ON THE THURSDAY PRIOR TO THE COUNCIL MEETING TO PROVIDE SUFFICIENT TIME FOR REVIEW OF INFORMATION. CITIZENS WHO ARE INTERESTED IN OBTAINING A COPY OF ANY ITEM LISTED ON THE AGENDA MAY CONTACT THE CITY CLERK'S OFFICE, ROOM 456, NOEL C. TAYLOR MUNICIPAL BUILDING, 215 CHURCH AVENUE, S. W., OR CALL 853-2541.**

**THE CITY CLERK'S OFFICE NOW PROVIDES THE MAJORITY OF THE CITY COUNCIL AGENDA ON THE INTERNET FOR VIEWING AND RESEARCH PURPOSES. TO ACCESS AGENDA MATERIAL, GO TO THE CITY'S HOMEPAGE AT [WWW.ROANOKEGOV.COM](http://WWW.ROANOKEGOV.COM), CLICK ON THE ROANOKE CITY COUNCIL ICON, CLICK ON MEETINGS AND AGENDAS, AND DOWNLOAD THE ADOBE ACROBAT SOFTWARE TO ACCESS THE AGENDA.**

**ALL PERSONS WISHING TO ADDRESS COUNCIL ARE REQUESTED TO REGISTER WITH THE STAFF ASSISTANT WHO IS LOCATED AT THE ENTRANCE TO THE COUNCIL CHAMBER. ON THE SAME AGENDA ITEM, ONE TO FOUR SPEAKERS WILL BE ALLOTTED FIVE MINUTES EACH, HOWEVER, IF THERE ARE MORE THAN FOUR SPEAKERS, EACH SPEAKER WILL BE ALLOTTED THREE MINUTES.**

**ANY PERSON WHO IS INTERESTED IN SERVING ON A CITY COUNCIL APPOINTED AUTHORITY, BOARD, COMMISSION OR COMMITTEE IS REQUESTED TO CONTACT THE CITY CLERK'S OFFICE AT 853-2541, OR ACCESS THE CITY'S HOMEPAGE AT [WWW.ROANOKEGOV.COM](http://WWW.ROANOKEGOV.COM), TO OBTAIN AN APPLICATION.**

**2. PRESENTATIONS AND ACKNOWLEDGMENTS:**  
**NONE.**

**3. CONSENT AGENDA**

**ALL MATTERS LISTED UNDER THE CONSENT AGENDA ARE CONSIDERED TO BE ROUTINE BY THE MEMBERS OF CITY COUNCIL AND WILL BE ENACTED BY ONE MOTION. THERE WILL BE NO SEPARATE DISCUSSION OF THE ITEMS. IF DISCUSSION IS DESIRED, THE ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND CONSIDERED SEPARATELY.**

C-1 Minutes of the regular meeting of Council held on Monday, November 18, 2002.

RECOMMENDED ACTION: Dispense with the reading thereof and approve as recorded.

C-2 A communication from the Honorable Ralph K. Smith, Mayor, requesting a Closed Meeting to discuss vacancies on certain authorities, boards, commissions and committees appointed by Council, pursuant to Section 2.2-3711 (A)(1), Code of Virginia (1950), as amended.

RECOMMENDED ACTION: Concur in the request.

C-3 A communication from the City Manager transmitting the proposed 2003-04 Budget Study calendar.

RECOMMENDED ACTION: Concur in recommendation.

C-4 A communication from the City Manager recommending that Council authorize a public hearing to be held on Tuesday, January 21, 2003, with regard to surplus City-owned property, described as Official Tax Nos. 2011718, 2021789 and 2021788.

RECOMMENDED ACTION: Concur in recommendation.

- C-5           A communication from the City Manager recommending that Council authorize a public hearing to be held on Tuesday, January 21, 2003, with regard to lease of the Jefferson High School Gymnasium.

RECOMMENDED ACTION: Concur in recommendation.

- C-6           A communication from the City Manager recommending that Council authorize a public hearing to be held on Tuesday, January 21, 2003, with regard to lease of the Commonwealth Building.

RECOMMENDED ACTION: Concur in recommendation.

- C-7           A communication from the City Manager recommending that Council authorize a public hearing to be held on Tuesday, January 21, 2003, with regard to vacation of sewer and drainage easements on Wildwood Road, S. W.

RECOMMENDED ACTION: Concur in recommendation.

- C-8           Qualification of the following persons:

Jesse A. Hall as a member of the Roanoke Valley Juvenile Detention Center Commission, for a term ending June 30, 2006;

The Honorable John B. Ferguson and The Honorable Julian H. Raney as members of the Court Community Corrections Program Regional Criminal Justice Board, for terms ending June 30, 2005;

Carl D. Cooper as a member of the Roanoke Neighborhood Partnership Steering Committee, for a term ending November 30, 2005;

A. L. Gaskins as a member of the Regional Policy Board, Alcohol Safety Action Program, for a term ending June 30, 2004;



Alma L. Lee as a member of the Personnel and Employment Practices Commission, for a term ending June 30, 2005; and

Robert Williams, Jr., as a member of the Blue Ridge Behavioral Healthcare, Board of Directors, for a term ending December 31, 2005.

RECOMMENDED ACTION: Receive and file.

## **REGULAR AGENDA**

### **4. PUBLIC HEARINGS: NONE.**

### **5. PETITIONS AND COMMUNICATIONS: NONE.**

### **6. REPORTS OF OFFICERS:**

#### **a. CITY MANAGER:**

**BRIEFINGS:** NONE.

#### **ITEMS RECOMMENDED FOR ACTION:**

1. A communication with regard to amendment of the 2002-03 Consolidated Plan Annual Update and execution of a CDBG Agreement with Blue Ridge Housing Development Corporation, Inc.
2. A communication with regard to a City Code amendment to extend responsibility for weeds and trash on public rights-of-way along streets and alleys to the owners of adjacent private property.
3. A communication in connection with appropriation of funds to complete payment of job grants to Carilion Health System.

4. A communication with regard to award of a contract for new concrete sidewalks, entrances and curb, Phase VIII.
  5. A communication with regard to a grant application on behalf of the Virginia CARES Program.
  6. A communication with regard to an advertising policy for City publications.
- b. DIRECTOR OF FINANCE:
1. Financial report for the month of November 2002.

**7. REPORTS OF COMMITTEES: NONE.**

**8. UNFINISHED BUSINESS: NONE.**

**9. INTRODUCTION AND CONSIDERATION OF ORDINANCES AND RESOLUTIONS:**

- a. A Resolution amending Paragraph 2(a) of Resolution No. 35958-070102, which established a meeting schedule for City Council for the Fiscal Year commencing July 1, 2002, and terminating June 30, 2003, in order to change the time of commencement of the regular meetings of City Council to be held on the first Monday in each month from 12:15 p.m. to 9:00 a.m.

**10. MOTIONS AND MISCELLANEOUS BUSINESS:**

- a. Inquiries and/or comments by the Mayor, Vice-Mayor and Members of City Council.
- b. Vacancies on various authorities, boards, commissions and committees appointed by Council.

**11. HEARING OF CITIZENS UPON PUBLIC MATTERS:**

**CITY COUNCIL SETS THIS TIME AS A PRIORITY FOR CITIZENS TO BE HEARD. MATTERS REQUIRING REFERRAL TO THE CITY MANAGER WILL BE REFERRED IMMEDIATELY FOR RESPONSE, RECOMMENDATION OR REPORT TO COUNCIL.**

**12. CITY MANAGER COMMENTS:**

**CERTIFICATION OF CLOSED SESSION.**

**THE COUNCIL MEETING WILL STAND IN RECESS UNTIL FRIDAY, JANUARY 17, 2003, AT 12:00 NOON, FOR THE REGIONAL LEADERSHIP SUMMIT LUNCHEON TO BE HOSTED BY THE CITY OF ROANOKE AT CENTER IN THE SQUARE, ONE MARKET SQUARE, S. E., ROANOKE, VIRGINIA.**